### **PRIVACY POLICY**

Pulse Property Solutions Pty Ltd are committed to protecting the privacy of your personal information and supporting the 'National Privacy Principles for the Fair Handling of Personal Information' and complying with the Privacy Act 1988 (Cth Australia), which has set clear standards and guidelines for the collecting, holding, using and disclosing of personal information, which Pulse Property Solutions may obtain during the course of our business with you.

### THE INFORMATION WE COLLECT FROM YOU

In order to provide you with services, Pulse Property Solutions may ask for personal details such as your name, address, telephone number or e-mail address. Australian Privacy laws allow Pulse Property Solutions to collect Personal Information directly from individuals who choose to share this information if it is reasonable and practical to do so. Where Personal Information is collected about you from another source, Pulse Property Solutions will take reasonable steps to ensure that you are made aware of:

Pulse Property Solutions collecting Personal Information about you and how you can contact Pulse Property Solutions regarding the collection of such Personal Information; How you can gain access to the Personal Information collected; Why Pulse Property Solutions collected the Personal Information; Who Pulse Property Solutions would usually disclose such Personal Information to and Any law requiring Pulse Property Solutions to collect Personal Information and the main consequences (if any) for not providing all or part of the Personal Information as governed by that law. You have no obligation to provide any information requested by Pulse Property Solutions however, Pulse Property Solutions may not be able to provide you with the services you require should the service depend on the collection of that information, particularly if the collection of that information is required by law.

# **INFORMATION ON COOKIES**

As you browse Pulse Property Solutions and other websites, online ad networks we work with may place anonymous cookies on your computer, and use similar technologies, in order to understand your interests based on your (anonymous) online activities, and thus to tailor more relevant ads to you.

### HOW YOUR INFORMATION IS USED

The Personal Information collected is generally used to provide you with relevant services. Pulse Property Solutions does not use or share Personal Information for any purpose other than for the purpose for which it was disclosed. Pulse Property Solutions does not provide or sell Personal Information to other organisations; however Pulse Property Solutions may disclose Personal Information to other service providers in connection with providing its service to you. By providing your personal information to Pulse Property Solutions, you acknowledge and consent that: Pulse Property Solutions may collect and use your personal information for the purpose disclosed to you; You are authorised to provide such information to Pulse Property Solutions; and That any information provided may be disclosed on a confidential basis to third party contractors, agents or to our suppliers relevant to providing the services offered to you.

# **ENSURING INFORMATION IS SECURE**

Pulse Property Solutions takes measures to ensure your Personal Information is protected from unauthorised access, loss, misuse, disclosure or alteration. Personal Information may be stored in different ways (electronically and physically). Pulse Property Solutions uses security procedures to protect all Personal Information held. Internal access to and use of Personal Information within Pulse Property Solutions is limited in order to prevent misuse or unlawful disclosure of that Personal Information by others.

## **ENSURING INFORMATION IS ACCURATE**

You may contact Pulse Property Solutions at any time to correct the Personal Information held about you. Alternatively, you can also go into your Pulse Property Solutions account to manage and change any personal information at any time.

#### **RESOLVING PRIVACY ISSUES**

If you have any issues you wish to communicate to Pulse Property Solutions or would like to discuss any issues about the Privacy Policy, please contact us by letter or by email with your queries or issues.